

REGISTRATION

APLA / WLA SEMINAR 2018 REGISTRATION FORM



Prof Dr Mr Mrs Ms Miss

First Name

Last Name

Organisation

Position

Telephone

Mobile

Email Id

Address

Note: The above registration information may be used by APLA and/or APLA's event organisers to communicate with you on this seminar and/or future APLA - related communications.

Accompanying person, if any:

Prof Dr Mr Mrs Ms Miss

First Name

Last Name

Category	Fee (US \$)
APLA/WLA Members	\$800
APLA/WLA Associate Members	\$900
Non-APLA/Non-WLA Members	\$1,000
Accompanying Person	\$300
Delhi Sight Seeing	\$100
Total Fee (US \$)	

Event	Attending	Accompanying Person
Opening Dinner, 8th April		
Closing Dinner, 10th April		
Networking Day, 11th April		



Special Dietary Requirement :

Note: Please email your completed form to APLAEvents APLAEvents@sgpoolz.com.sg

Flights

Arrival
Date _____ Flight# _____ Flight Time _____

Departure
Date _____ Flight# _____ Flight Time _____

PAYMENT METHODS

Credit Card

Bank Transfer

If you need to address the invoice to another colleague, please indicate :

Name _____ Designation _____ Department _____

Company _____

Address _____



A) By Credit Card

Card Type _____ Card Number _____ Expiry Date _____

CVV Number _____ Holder's Name _____

Payment Amount (US\$) _____ Signature _____



B) By Bank Transfer

Beneficiary Bank

Name	DBS Bank Ltd.
Address	12 Marina Boulevard, DBS Asia Central, Marina Bay Financial Centre Tower 3, Singapore 018982
Account No.	0003-017750-01-0
Account Name	Asia Pacific Lottery Association
Swift Code	DBSSSGSG

Correspondence Bank

Pay to	Bank of New York Mellon, New York
Swift Address	IRVTUS3N
FED ABA	021000018
For Account of	DBS Bank Ltd, Singapore (Swift address: DBSSSGSG)

Note:

- Payment is to be made with instruction “without charges to the beneficiary”.
- Commission for bank remittance is on the remitter’s account. The registration office will need to receive the amount in full.
- Please write the name of the seminar participant covered by the payment in the remarks column of the remittance form.
- If the payment covers multiple seminar participants, please include each participant’s name.

Important Notes:

- Registration closes on 25th March 2018.
- This form is for registration for the APLA / WLA SEMINAR 2018 only. Please make your own arrangements for other logistics, including hotel accommodation (see e-brochure on how to book), airport transfer, flight, Visa application, etc.
- Seminar registration will only be confirmed upon receipt of full payment.
- Registration is transferable within the same organization at no cost.
- Acceptance of registration submitted by non-APLA members and non-WLA members is subject to the approval of the Asia Pacific Lottery Association. In case of rejection, all payments will be refunded.
- In the event of cancellation, written notification should be sent to the registration office. Any cancellation requiring refund is subject to US\$30/- administration fee per participant. No refund if cancellation is made after registration closing date i.e. 25th March 2018. For cancellation of your own arrangements e.g. hotel accommodation, flight, etc. please liaise directly with the providers you booked from, and cancellation is subject to their own policies (see accommodation link on e- brochure and APLA website for hotel’s cancellation policy).



PERSONAL DATA PROTECTION NOTICE



This Data Protection notice serves as an integral part of the terms and conditions of all Events/programs offered by Asia Pacific Lottery Association and its hosting organizations (hereafter referred to as "APLA") which may have required you to provide your personal data for the registration to attend the Events / Programs offered.

For the purpose of this Data Protection notice, "Personal Data" is any information related directly or indirectly to an individual who is identified or identifiable from that information or from that and other information that APLA possesses.

APLA is fully committed to protecting the rights and privacy of individuals, in accordance with the following general Data Protection Principles:

- 1. General Principle** - APLA shall not process your personal data unless you have given consent to the processing of your personal data. "Processing" means collecting, recording, holding or storing your personal data or carrying out any operation or set of operations on your personal data. By providing your personal data to APLA you have agreed to give consent to APLA to process your personal data for the stated lawful purposes when your personal data was collected.
- 2. Notice & Choice Principle** - For each event/program under APLA such as the Seminar or Conference organized, etc. you will be notified in writing of the lawful purposes for which your personal data is collected and whether it is obligatory that you provide your personal data. By providing your personal data to APLA for any of the APLA Events/Programs, you have given consent to APLA to process your Personal Data for the registration and attendance of the stated APLA Events/ Programs. You have also being given an option to receive information about future APLA events/programs, news or promotions.
- 3. Disclosure Principle** - APLA shall not disclose any of your personal data for any purpose other than the above stated purposes disclosed at time of collection. APLA shall not disclose to any other third party without your consent.
- 4. Security Principle** - APLA shall take practical steps to protect your Personal Data from any loss, misuse, modification, unauthorized or accidental access or disclosure, alteration or destruction.
- 5. Retention Principle** - APLA shall not keep your Personal Data longer than is necessary for the fulfillment of the lawful purposes to which it was obtained for. APLA shall keep your personal data not more than 7 years from the date of collection.
- 6. Data Integrity Principle** - APLA shall take reasonable steps to ensure that your personal data is accurate and relevant only to the lawful purposes to which it was obtained for.
- 7. Access Principle** - APLA shall give you access to your own personal data held by APLA so that you are able to check and correct any inaccuracies, incompleteness, misleading or not up-to-date.

If you wish to request access to your Personal Data held by APLA for the above purposes or to withdraw your consent, please send your request in writing to the following address:

Attention: **Secretariat Administrator**
Asia Pacific Lottery Association
c/o Wisma Magnum 111 Jalan Pudu
55100 Kuala Lumpur Malaysia

APLA shall respond within 21 Days upon receipt of your request. APLA reserves the right to impose a data processing fee for your request.





Please be informed that in accordance with the Data Protection practices, by providing your personal data to APLA and the Hosting organizations (hereinafter referred to as "APLA") for the APLA organized events, you have hereby given consent to APLA to process your personal data for the following purposes only. Personal Data includes your personal particulars and any images/photographs/video that APLA may have taken of you.

Purposes:

APLA shall use your personal data for publicity purposes, direct marketing and participation analysis.

Data Retention Details:

1. APLA shall retain your personal data for seven (7) years from the date of collection; and
2. APLA shall remove your personal data when you write to APLA to withdraw your consent.

Please read and understand APLA's Personal Data Protection Notice before you agree to submit your personal data and/or allowing yourself to be photographed for this APLA Event.

Issued by: **APLA Secretariat**
Administrator Asia Pacific Lottery Association

Acknowledgment Statement:

I confirm that I have read the APLA Data Protection Notice and hereby give consent to APLA to process my personal information for the purposes as stated above.

Event	APLA / WLA SEMINAR 2018
NAME	
PASSPORT NO.	
SIGNATURE	
DATE	

